

Ways to make your donation...

Cash/Debit & Cheque (made out to the Sault Ste. Marie Public Library) - at either one of your favourite library locations.

Paypal - an online donation by credit card at <https://www.paypal.com/ca/fundraiser/charity/3465175>

Other donation options:

In Memorium - As a tribute to a family member, friend or colleague. An acknowledgement of the person you have chosen to honour will be placed on the items purchased.

Special Occasion Gift - In celebration of a birthday, anniversary, graduation, retirement, or any other special occasion. An acknowledgement will be sent to the honouree or family.

Adopt A Magazine - Individuals or businesses can sponsor a magazine or newspaper subscription for the Library. A bookplate will be placed on each magazine to acknowledge your gift for the duration of the subscription.

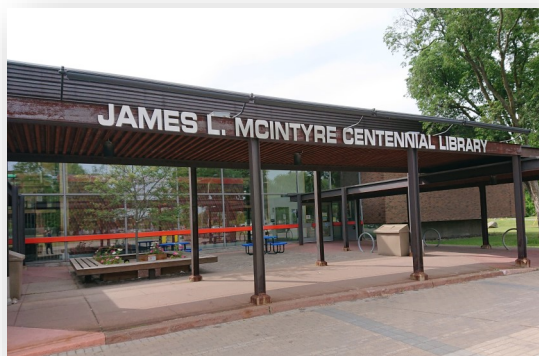
Legacies:

If you wish to discuss other ways by which you can make a lasting donation to the library, please contact:

Matthew MacDonald, CEO

705-759-5246

m.macdonald@cityssm.on.ca



CENTENNIAL LIBRARY



NORTH BRANCH LIBRARY

*The Sault Ste. Marie
Public Library would like to
thank you for your
generous donation.*



**Sault Ste. Marie
Public Library**

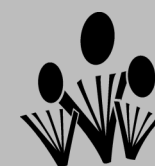
www.ssmpl.ca

"One stop...endless possibilities"

50 East Street, Sault Ste. Marie, ON P6A 3C3

Administration: 705-759-5242

Your Donation HELPS EVERYONE!



**Sponsors & Donors
Sault Ste. Marie
Public Library**



Donor Information

Name of Donor:					
Address:					
City:		Province:		Postal Code:	
Phone:		Email:			

Mailing Address for Tax Receipt (if different from above)

Send care of:					
Address:					
City:		Province:		Postal Code:	

Donation Details (An official tax receipt will be issued for donations of \$20.00 or more.)

Date Received:		Amount:			
Payment method:	Cash	Cheque	Debit	Other: _____	
Staff Member:				Branch:	

Has the donor provided any conditions or directions as to how the donated funds should be used? **Yes** **No**

If yes, please complete the following section:

Details of Conditions or Directions

As per the SSMPL Donor and Sponsorship Policy (#200-03) acceptance of directed or conditional donations may require approval of the CEO or Library Board. Donations with directions or conditions that are deemed unfeasible or unacceptable by the Library will be returned to the donor.

I confirm the conditions or directions referenced above and acknowledge my understanding that such directed or conditional donations may require the approval of the CEO or Library Board.

Signature of Donor _____ Date _____

The Sault Ste. Marie Public Library will maintain records of all donations, the contents of which will be protected by the current privacy legislation (Municipal Freedom of Information and Protection of Privacy Act), and in accordance with the Sault Ste. Marie Public Library Access to Information and Protection of Privacy Policy (#300-02). Donor's names and contact information will not be sold or shared in any way with parties outside the Library or the City of Sault Ste. Marie.

Note to Staff: Please provide a copy of this form to the Donor. Original copy to Administration Office.

For Office Use only:

Received By:		Date:		Tax Receipt #:	
--------------	--	-------	--	----------------	--