



## Library Board Annual General Meeting

Monday, March 4, 2019  
At 4:30 pm  
James L. McIntyre Centennial Library – Program Room

### AGENDA

1. Call to Order/Quorum
2. Approval of the agenda of the Annual General meeting
3. 3.1 Minutes of the Annual Meeting of February 26, 2018  
3.2 Matters arising from the Minutes of the Annual Meeting of the February 26, 2018
4. Resolution to Ratify the Action of the Board

#### MOTION:

Whereas the Board for the Sault Ste. Marie Public Library has acted on behalf of the combined membership over the past year, therefore be it resolved that the Library Board members, at the Annual General Meeting of Monday March 4, 2019 ratify, sanction and confirm all acts, covenants and proceedings made or taken or entered into on behalf of the Board and CEO/Director of Public Libraries during the past year.

5. Appointments to Board Committees
  - 5.1 Evaluation Committee
  - 5.2 Facilities Committee
  - 5.3 Policy Committee
  - 5.4 Any other committees the Board determines appropriate to strike
6. Annual Report
7. Friends of the Library
  - 7.1. Susan Hall, President
8. Adjourn Annual General Meeting

Next Annual Meeting: Monday, February 24, 2020

SAULT STE. MARIE PUBLIC LIBRARY  
LIBRARY BOARD  
ANNUAL GENERAL MEETING  
MONDAY FEBRUARY 26, 2018  
CENTENNIAL LIBRARY – BOARD ROOM



Board Members Present:

Frances Ryan (via teleconference)  
Luke Dufour  
John Duke  
Toni Nanne-Little

Chris Rous  
Wayne Greco  
Doreen Simard

Library: Matthew MacDonald, Chris Rumas, Helena Huopalainen, and Sharon Wigney

Media: David Helwig

Guests: Frank Gronskis - Vice President of the Friends of the Library

Regrets: Judge Wayne Cohen, Elspeth Belair, Moyra O’Pallie

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**1. Call to Order**

M. MacDonald, Acting CEO/Director of Libraries, called meeting to order at 4:30 p.m.

**2. Election of Board Officials (Acting Director)**

**2.1 Election of Chairperson**

Moved by L. Dufour, seconded by J. Duke that T. Nanne-Little be nominated for the position of Chairperson of the Library Board for 2018.

Moved by W. Greco that C. Rous be nominated for the position of Chairperson, no seconder.

Moved by F. Ryan, seconded by D. Simard that E. Belair be nominated for the position of Chairperson of the Library Board for 2018.

Votes were cast by secret ballot and counted in view of members.  
T. Nanne-Little was elected for Chairperson of the Library Board. **CARRIED.**

## **2.2 Election of Vice-Chairperson**

Moved by Dr. Oktaba, seconded by F. Ryan that E. Belair be nominated for the position of Vice-Chairperson of the Library Board for 2018.

Moved by T. Nanne-Little, seconded by J. Duke that L. Dufour be nominated for the position of Vice-Chairperson of the Library Board for 2018.

Votes were cast by secret ballot and counted in view of members.

A tie-breaking vote was conducted between the two nominees.

E. Belair was elected for Vice-Chairperson of the Library Board for 2018.  
CARRIED.

MOTION:

To destroy ballots of the 2018 Library Board AGM.

Moved: W. Greco

Seconded: F. Ryan

CARRIED

## **2.3 Congratulations to Chairperson and Vice-Chairperson**

T. Nanne-Little, Chairperson, took over from M. MacDonald to head the meeting.

## **2.4 Appointments to Board Committees**

NOTE: The Board Chair serves as ex-officio member on all Board Committees.

### **2.4.a. Evaluation Committee (CEO/Director of Libraries Position)**

MOTION:

To appoint C. Rous, L. Dufour, F. Ryan, E. Belair and to the CEO Evaluation Committee.

Moved: J.Duke

Seconded: Dr. Oktaba

CARRIED.

### **2.4.b. Facilities Committee**

MOTION:

To appoint L. Dufour, J. Duke, to the Facilities Committee.

Moved: D. Simard

Seconded: C. Rous

CARRIED

### **2.4.c. Policy Committee**

**MOTION:**

To appoint D. Simard, F. Ryan, J. Duke, E. Belair and T. Nanne- Little to the Policy Committee.

Moved: L.Dufour

Seconded: W. Greco

**CARRIED**

F. Ryan left discussion via telephone at 4:50 p.m.

### **3. Minutes of the Annual General Meeting of February 27, 2017**

**MOTION:**

That the minutes for the AGM of February 27, 2017 be accepted.

Moved: C. Rous

Seconded: J. Duke

**CARRIED**

### **4. Resolution to Ratify the Action of the Board**

**MOTION:**

Whereas the Board for the Sault Ste. Marie Public Library has acted on behalf of the combined membership over the past year, therefore be it resolved that the Library Board members, at the Annual General Meeting of Monday February 27, 2018 ratify, sanction and confirm all acts, covenants and proceedings made or taken or entered into on behalf of the Board and CEO/Director of Public Libraries during the past year.

Moved: C. Rous

Seconded: J. Duke

**CARRIED**

### **5. 2017 Annual Report**

The Library Board was very happy with the 2017 Annual Report and wanted to thank all staff involved. W. Greco asked if we could fill in some of the white space on the back cover. C. Rous requested that some copies be printed on heavier glossy stock paper for upcoming presentations at City Council.

**MOTION:**

To receive 2017 Annual Report

Moved: J. Duke

Seconded: W. Greco

**CARRIED**

**6. Friends of the Library**

- 6.1 Frank Gronsksis, Vice President of the Friends of the Library gave a brief presentation highlighting some of their efforts in 2017.

**Highlights:**

- The Friends surpassed their financial expectations with a whopping 25% increase in revenue for a grand, year-end total of \$31,411.55.
- Seven on site sales including five 2 for 1 sales and special sales for Canada 150 and Rotaryfest.
- Many new volunteers including clients of Community Living Algoma.
- Expanded hours to open until 7:00 p.m. on Monday, Wednesday and Thursday.
- Provided a children's library in Jamaica with some of the books cancelled from the downsized Korah Branch.
- Reducing the load on our city landfill by recycling, but most of all reusing about 100,000 books.

The Library Board thanked Frank Gronski and all the Friends for their continued support and hard work.

**MOTION:**

To receive the Friends of the Library report.

Moved: C. Rous

Seconded: Dr. Oktaba

**CARRIED**

Motion: The 2018 Annual Meeting adjourn at 5:05 p.m.

Moved: J. Duke

Seconded: Dr. Oktaba.

**CARRIED**

The next Annual Meeting is scheduled for Monday, February 25, 2019.

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Chairperson, Library Board