

Title:	Board-CEO/Director of Public Libraries Linkage Policy	
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PURPOSE:

This policy defines the decision-making responsibilities that are delegated to the CEO/Director of Public Libraries in terms of Library operations, administration and management, levels of financial authority and accountability and performance evaluation. This policy ensures the accountability of the CEO/Director of Public Libraries to the Board in terms of personal and operational performance.

SCOPE:

This policy pertains to the relationship between the Board and CEO/Director of Public Libraries.

POLICY STATEMENT:

It is the policy of the Board that the Board’s sole official connection to the operation, organization, its achievement, and conduct will be through a CEO/Director of Public Libraries, whose sole accountability is to the Board in accordance with the Public Libraries Act of Ontario.

Accountability of the CEO/Director of Public Libraries:

In order to facilitate operational effectiveness, the Board recognizes that the CEO/Director of Public Libraries exercises all authority over and accountability of staff and operations.

The Board deals only through the CEO/Director of Public Libraries.

Unity of Control:

Only the Board, by majority vote, has authority over the CEO/Director of Public Libraries.

- Decisions or instructions of individual Board members, officers, or committees are not binding on the CEO/Director of Public Libraries except in circumstances when the Board has specifically authorized such instruction, through motion of the Board.
- If an individual Board member requests information or assistance without Board authorization, the request can be referred to the Board for direction.

Delegation to the CEO:

- All Board authority and accountability delegated to management is delegated through the CEO/Director of Public Libraries.

- The Board will provide direction to the CEO/Director of Public Libraries through policies and Board resolutions.

Municipal Freedom of Information and Protection of Privacy Act:

- The Board delegates all powers and duties granted or vested under the Municipal Freedom of Information and Protection of Privacy Act to the CEO/Director of Public Libraries who will report, on an annual basis, any actions or decisions undertaken related to MFIPPA.

Monitoring Executive Performance:

- The Board will appraise the performance of the CEO/Director of Public Libraries as per policy 400-14 Performance Appraisal Policy.