

Title:	Board Member Recognition Policy	Policy Number: 400-12
Policy Type:	Human Resources	
Approval By:	Resolution Number RB 1987-06-15	
Approval Date:	June 15, 1987	
Effective Date:	June 15, 1987	
Revised Dates:	February 22, 2021; June 19, 2017; May 27, 2013; June 15, 2007; March 20, 2002; May 25, 1998	
Review Date:	June 2023	

PURPOSE:

This policy provides for the suitable thanks and recognition to Library Board members.

SCOPE:

This policy applies to Sault Ste. Marie Public Library Board members.

DEFINITIONS:

Certificate of appreciation – a document formally commemorating an individual's service.

POLICY:

When a Board Member leaves the Board with less than eight years of service following an end of term or resignation, they shall be presented as a mark of appreciation for volunteer service with the Library Board:

- a certificate of appreciation

When a Board Member leaves after eight or more years of service following an end of term or resignation, they shall be presented as a mark of appreciation for volunteer service with the Library Board:

- a gift of up to the value of \$100, and
- a certificate of appreciation

Recognition will be approved by the Board.